



Study Abroad Application Form

<https://studyabroad.uwsp.edu>
email: oe@uwsp.edu
Tel: 715-346-2717

Submit completed application materials to:

Office of International Education
Dreyfus University Center Room 203
1015 Reserve St
Stevens Point, WI 54481

Date: <input type="text"/>		PROGRAM SELECTION	
Term for which you are applying: <input type="checkbox"/> Fall Semester <input type="checkbox"/> Spring Semester <input type="checkbox"/> Summer <input type="checkbox"/> Winterim		Which year? <input type="text"/>	
Where do you want to study? Refer to the current list of offerings at https://studyabroad.uwsp.edu			
Program Name: <input type="text"/>			
STUDENT INFORMATION			
Last name: <input type="text"/>		First Name: <input type="text"/>	Middle Name: <input type="text"/>
(as it appears fully on your birth certificate or passport)			
Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Trans		UWSP ID# OFFICE USE <input type="text"/>	
		Non UWSP Students, List SSN: <input type="text"/>	
Birth date: <input type="text"/>	Birthplace (city, state): <input type="text"/>	U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No Non-U.S. Citizens: Confirm visa status with International Student & Scholar Services and verify host country visa requirements.	
Passport # <input type="text"/>		To be accepted into a program you must have a valid passport. If you do not have a passport, ATTACH A COPY OF YOUR PASSPORT APPLICATION INSTRUCTION SHEET with date stamp confirming date your passport application was submitted.	
ATTACH A COPY OF PHOTO SIGNATURE PAGE. Your passport must be signed and valid for 6 months after your return to the United States.			
Your current/local mailing address: <input type="text"/>		Major/s: <input type="text"/>	
City: <input type="text"/>	State: <input type="text"/>	Campus email address: <input type="text"/>	Phone: <input type="text"/>
ZIP: <input type="text"/>	Cell/Mobile Phone: <input type="text"/>	Home Institution (if not UWSP) <input type="text"/>	Non-UWSP Student ID#: <input type="text"/>
Home mailing address: <input type="text"/>		*Minimum GPA Requirements: All programs have specific academic credit and GPA requirements. Check your selected program at https://studyabroad.uwsp.edu . If you have a concern about meeting the GPA requirement, please contact the Study Abroad Director.	
City: <input type="text"/>	State: <input type="text"/>	Current Cumulate GPA: <input type="text"/>	
ZIP: <input type="text"/>	Home Phone: <input type="text"/>	Tuition/Residency Status: <input type="checkbox"/> Wisconsin <input type="checkbox"/> Minnesota <input type="checkbox"/> Other State	
OFFICE USE: <input type="checkbox"/> Statement <input type="checkbox"/> Transcript <input type="checkbox"/> Faculty Recommendation <input type="checkbox"/> Advisor Form <input type="checkbox"/> App. Fee <input type="checkbox"/> Financial Copy <input type="checkbox"/> Admissions <input type="checkbox"/> PAM <input type="checkbox"/> Conduct <input type="checkbox"/> Response <input type="checkbox"/> Leader Copy <input type="checkbox"/> Acpt. Ltr <input type="checkbox"/> Confirmed Pmt. <input type="checkbox"/> Mailings <input type="checkbox"/> Withdrawal			

Where did you learn about this program? Check as many as apply.

- | | | |
|---|--|--|
| <input type="checkbox"/> International Education Resource Center (203DUC) | <input type="checkbox"/> My Academic Advisor | <input type="checkbox"/> Orientation as New Student |
| <input type="checkbox"/> Office of International Education (ALB 503) | <input type="checkbox"/> A Study Abroad Fair | <input type="checkbox"/> One of My Instructors |
| <input type="checkbox"/> A Student Who Went on a Program | <input type="checkbox"/> UWSP Website | <input type="checkbox"/> A Residence Hall Presentation |
| <input type="checkbox"/> A Pointers with Passports Meeting | <input type="checkbox"/> SPIN/Corq | <input type="checkbox"/> A Class Presentation |

AUTHORIZATIONS AND REFUND POLICY

By signing this application, I authorize the Office of International Education to perform a conduct check of my student records and to share my contact information with other program participants as well as host country international office staff. Furthermore, by signing this application I am stating that I understand and agree to comply with the following terms:

REFUND POLICY

All study abroad participants assume financial responsibilities for their international experience well before the official U.S. departure date. International programming requires advance payments made on behalf of each individual participant to secure services such as academic lectures, tours, airfare and housing accommodations. Please read the following withdrawal and refund policy carefully.

1. **Airline Tickets.** As an officially confirmed participant in a UWSP study abroad program, any airline tickets purchased on the student's behalf by the UWSP Office of International Education are the student's personal property and financial responsibility. These airline tickets are not part of the UWSP study abroad program fee and thus are not covered by the following refund policy.
2. **Required Written Statement of Withdrawal.** In order for a participant to be considered officially withdrawn from a study abroad program, the participant must provide a written statement of withdrawal that is confirmed by a staff member in the Office of International Education.
3. **Program Fee Refund Policy for Withdrawal Before the Official Program Commences.** The following policy statements are in reference to the date of confirmed statement of withdrawal.
 - **More than one hundred (100) days prior to the official program start date:**
The Office of International Education will retain the non-refundable application fee and charge a \$250 cancellation fee. The application fee is not transferable.
 - **In the period from one hundred (100) days to thirty-one (31) days prior to the official program start date:** The Office of International Education will retain the non-refundable application fee and charge a \$250 cancellation fee as well as assess penalties for any purchased or reserved transportation, accommodation arrangements, and any instructional costs that on-site providers assess as well as any other program expenditure incurred to the date of withdrawal.
 - **Thirty (30) days prior to the official program start date:** The Office of International Education will assess the penalties listed above for the period from one hundred days to thirty-one days, but participants should be aware that on-site providers and other pre-purchased services may be fully non-refundable.
4. Generally, **no refund** of any part of the program cost is possible for withdrawal **once a program has officially begun.**
5. Any outstanding payments due may be applied to my UWSP Billing Account.

Participant Signature

Date

NOTE: The Office of International Education does NOT purchase cancellation insurance for individual participants. Participants are encouraged to investigate trip cancellation insurance to determine if such insurance is in their best interest to purchase.